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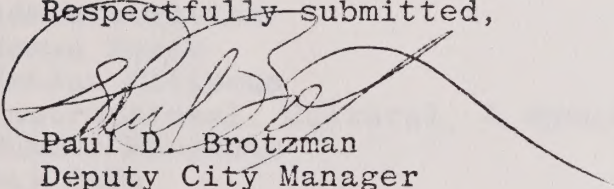
June 8, 1978

TO: CITY COUNCIL  
FROM: PAUL D. BROTZMAN, DEPUTY CITY MANAGER  
SUBJECT: HUMAN SERVICES DETAIL BUDGET

In order to try and clarify the cost of operating the various human services department programs, Ron and I have attempted to allocated to each activity within each program of the department the costs that relate to that activity including department overhead and facility costs.

It should be noted that the additional budget breakdown does not correspond completely with the information provided in the proposed budget. The reason for this is that we have incorporated in the additional detail facility costs that are currently charged to the community development department and all trust fund revenue and expenditures.

Respectfully submitted,



Paul D. Brotzman  
Deputy City Manager

ljr

attachments

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# HUMAN SERVICES DETAIL BUDGET

<u>Revenue</u>	<u>Proposed 1978-79</u>	<u>Reduced 1978-79</u>
General Fund	\$307,508	\$ 80,129
Class Fees	90,000	112,500
Service Fees	93,250	182,200
Grants	194,905	186,835
Volunteers	24,570	24,570
CETA	24,925	0
Donations	<u>21,450</u>	<u>21,450</u>
	\$756,958	\$607,434

<u>Expenditures</u>		
Administration	allocated	allocated
Human Needs	\$ 74,510	\$ 32,275
Senior Citizens	211,060	202,309
Instructional, Cultural, & Special	171,211	140,675
Summer Programs	142,122	97,290
Day Care	103,567	93,425
Sports Programs	<u>54,488</u>	<u>41,460</u>
	\$756,958	\$607,434





EXPENDITURES		REVENUE	
<u>Proposed</u>	<u>Prop. 13 Revised</u>	<u>Proposed</u>	<u>Prop. 13 Revised</u>

## I. HUMAN SERVICES ADMINISTRATION

### A. Administration

Salaries and Benefits	53,350	30,000 )	Allocated
Services and Supplies	20,850	19,000 )	
Capital Outlay	7,900	1,000 )	
Facility Cost	3,000	3,000 )	
Direct City Overhead	3,000	3,000 )	

Total Overhead	88,100	56,000
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Total Overhead Proposed	88,100
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a. direct	23,750
b. indirect	64,350

Total Overhead Revised	56,000
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a. direct	18,000
b. indirect	38,000

## 2. HUMAN NEEDS PROGRAM

### A. Job Development/Youth Power

Salaries and Benefits	15,200	0	General	16,780	0
Capital Outlay	100	0	Grants	1,600	0
Direct Overhead	1,150	0			
Indirect Overhead	1,930	0			

Sub Total	18,380	0	18,380	0
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### B. Juvenile Diversion/Focus

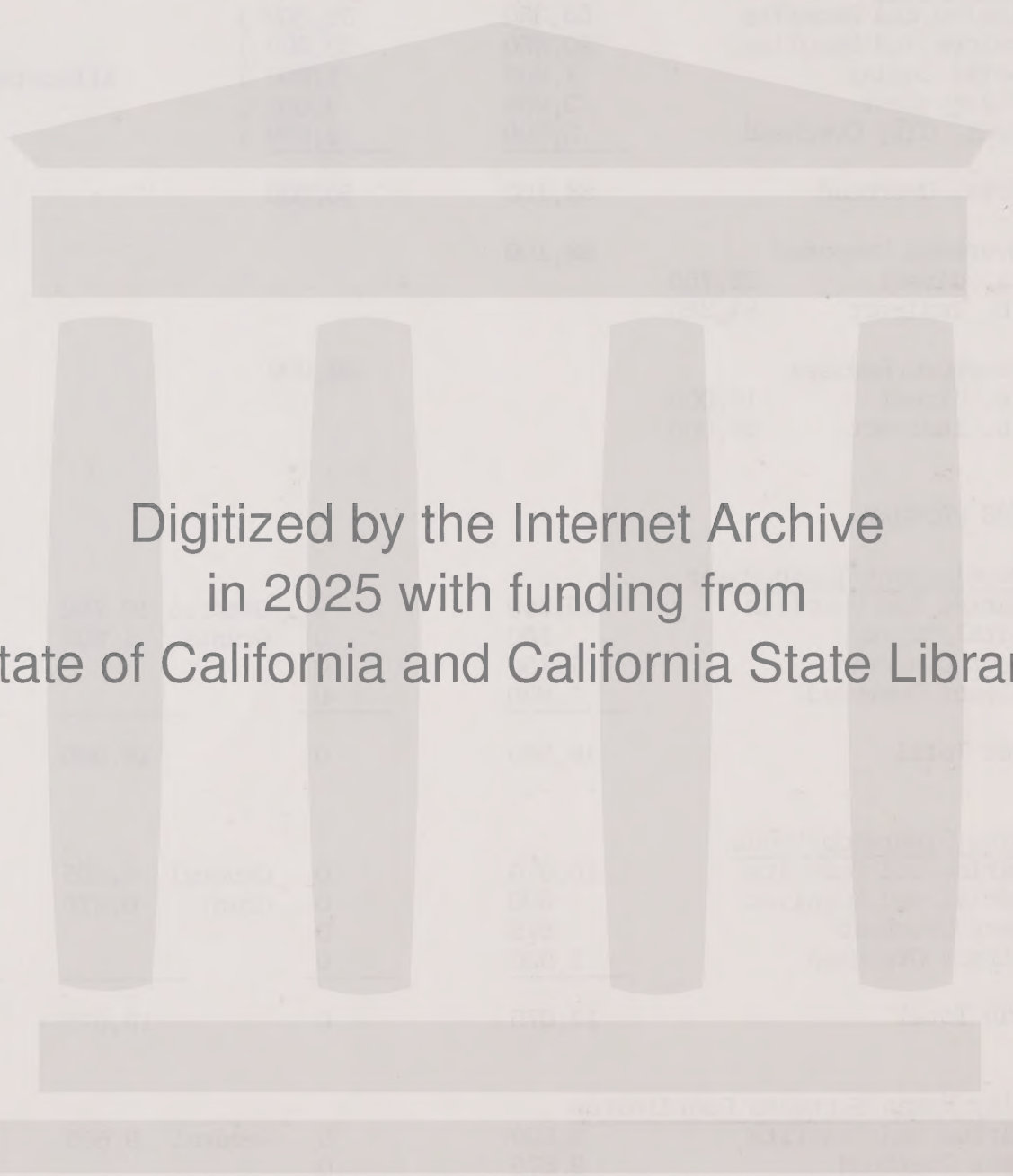
Salaries and Benefits	10,070	0	General	6,605	0
Material and Supplies	500	0	Grant	6,470	0
Direct Overhead	575	0			
Indirect Overhead	1,930	0			

Sub Total	13,075	0	13,075	0
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### C. Non City Human Services Coordinator

Salaries and Benefits	4,800	0	General	9,605	3,800
Direct Overhead	2,875	0			
Indirect Overhead	1,930	3,800			

Sub Total	9,605	3,800	9,605	3,800
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	EXPENDITURES		REVENUE	
	<u>Proposed</u>	<u>Prop. 13 Revised</u>	<u>Proposed</u>	<u>Prop. 13 Revised</u>
D. <u>Summer Youth Employment</u>				
Salaries and Benefits	27,740	26,000	4,245	2,475
Direct Overhead	575	575	Grants 26,000	26,000
Indirect Overhead	<u>1,930</u>	<u>1,900</u>		
Sub Total	30,245	28,475	30,245	28,475
E. <u>Housing Assistance</u>				
Salaries and Benefits	700	0	Gen'l. 3,205	0
Direct Overhead	575	0		
Indirect Overhead	<u>1,930</u>	<u>0</u>		
Sub Total	<u>3,205</u>	<u>0</u>	<u>3,205</u>	<u>0</u>
PROGRAM TOTALS	74,510	32,275	74,510	32,275

### 3. SENIOR CITIZEN PROGRAMS

A. <u>Nutrition</u>				
Salaries and Benefits	62,780	62,780	Gen'l. 3,217	1,900
Services and Supplies	86,960	86,960	Grants 112,665	112,665
Capital Outlay	0	0	Vol. 21,200	21,200
Direct Overhead	575	575	Don 21,450	21,450
Indirect Overhead	3,217	1,900		
Facility	<u>5,000</u>	<u>5,000</u>		
Sub Total	158,532	157,215	158,532	157,215
B. <u>Information &amp; Referral</u>				
Salaries and Benefits	27,298	27,298	Gen. 17,446	16,129
Services and Supplies	5,626	5,626	Grant 18,170	18,170
Capital Outlay	1,520	1,520	Vol. 3,120	3,120
Direct Overhead	575	575		
Indirect Overhead	3,217	1,900		
Facility	<u>500</u>	<u>500</u>		
Sub Total	38,736	37,419	38,736	37,419
C. <u>Recreation Club</u>				
Salaries and Benefits	5,500	4,000	Gen. 11,692	2,675
Services and Supplies	0	0	Fees 2,100	5,000
Capital Outlay	3,300	0		
Direct Overhead	575	575		
Indirect Overhead	2,217	1,900		
Facility Cost	<u>1,200</u>	<u>1,200</u>		
Sub Total	<u>13,792</u>	<u>7,675</u>	<u>13,792</u>	<u>7,675</u>
PROGRAM TOTALS	211,060	202,309	211,060	202,309





		EXPENDITURES		REVENUE	
		Proposed	Prop. 13 Revised	Proposed	Prop. 13 Revised
4. INSTRUCTIONAL, CULTURAL AND SPECIAL EVENTS					
A. <u>Fee Classes</u>					
Salaries and Benefits	12,350	12,350	Gen.	37,672	5,560
Contract Salaries	72,000	72,000	Fees	90,000	112,500
Services and Supplies	12,000	12,000			
Direct Overhead	5,750	5,750			
Indirect Overhead	7,722	4,560			
Facility Cost	17,850	11,400			
Sub Total	127,672	118,060		127,672	118,060
B. <u>City Special Events</u>					
Salaries and Benefits	2,550	1,650	Gen.	9,960	2,880
Services and Supplies	8,400	6,800	Donation	0	0
Capital Outlay	0	0	Fees	6,000	9,000
Direct Overhead	1,150	1,150			
Indirect Costs	3,860	2,280			
Sub Total	15,960	11,880		15,960	11,880
C. <u>Clubs</u>					
Salaries and Benefits	2,500	2,500	Gen.	25,379	6,535
Direct Overhead	575	575	Fees	2,200	4,200
Indirect Costs	4,504	2,660			
Facility Costs	20,000	5,000			
Sub Total	27,579	10,735		25,579	10,735
PROGRAM TOTALS	171,211	145,675		171,211	145,675

#### 5. SUMMER PROGRAMS

A. <u>Summer Day Camps</u>					
Salaries and Benefits	22,100	20,600	Gen.	29,117	1,800
Services and Supplies	20,500	10,000	Fees	18,000	34,400
Capital Outlay	1,000	0	CETA	1,500	0
Direct Overhead	1,300	1,300			
Indirect Overhead	2,217	3,800			
Facility	500	500			
Sub Total	48,617	36,200		48,617	36,200
B. <u>Wading Pools</u>					
Salaries and Benefits	6,300	0	Gen.	10,792	0
Services and Supplies	500	0			
Capital Outlay	200	0			
Direct Overhead	575	0			
Indirect Overhead	2,217	0			
Sub Total	10,792	0		10,792	0



		EXPENDITURES		REVENUE	
		Proposed	Prop. 13 Revised	Proposed	Prop. 13 Revised
C.	<u>El Roble Pool</u>				
	Salaries and Benefits	6,750	6,750	Fees 6,100	12,000
	Services and Supplies	6,000	6,000	CETA 750	0
	Capital Outlay	300	300	10,567	4,675
	Direct Overhead	1,150	1,725		
	Indirect Overhead	3,217	1,900		
	Sub Total	17,417	16,675	17,417	16,675
D.	<u>Supervised Playgrounds</u>				
	Salaries and Benefits	12,500	0	Gen. 14,092	0
	Services and Supplies	2,900	0	CETA 6,000	0
	Capital Outlay	500	0		
	Direct Overhead	575	0		
	Indirect Overhead	2,217	0		
	Facility	500	0		
	Sub Total	20,092	0	20,092	0
E.	<u>Beach Trips</u>				
	Salaries and Benefits	600	600	Gen. 1,218	555
	Services and Supplies	2,000	2,000	CETA 600	0
	Direct Overhead	575	575	Fees 2,000	3,000
	Indirect Overhead	643	380		
	Sub Total	3,818	3,555	3,818	3,555
F.	<u>Summer Camp</u>				
	Salaries and Benefits	600	600	Fee 5,850	7,200
	Services and Supplies	5,850	5,850	CETA 600	0
	Direct Overhead	575	575	Gen. 1,218	205
	Indirect Overhead	643	380		
	Sub Total	7,668	7,405	7,668	7,405
G.	<u>Summer Lunch</u>				
	Salaries and Benefits	4,000	4,000	Grant 30,000	30,000
	Services and Supplies	28,500	28,500	Gen. 1,318	3,455
	Direct Overhead	575	575	CETA 2,400	0
	Indirect Overhead	643	380		
	Sub Total	33,718	33,455	33,718	33,455
	PROGRAM TOTALS	142,122	97,290	142,122	97,290





		EXPENDITURES		REVENUE	
		Proposed	Prop. 13 Revised	Proposed	Prop. 13 Revised
6. DAY CARE PROGRAMS					
A. <u>Extended School Day Care</u>					
Salaries and Benefits	53,375	47,350	Gen.	51,542	1,425
Services and Supplies	44,000	42,000	Fees	46,000	92,000
Capital Outlay	800	0	CETA	6,025	0
Direct Overhead	1,175	1,175			
Indirect Overhead	3,217	1,900			
Facility Costs	1,000	1,000			
PROGRAM TOTALS	103,567	93,425		103,567	93,425
7. SPORTS PROGRAMS					
A. <u>Adult Sports</u>					
Salaries and Benefits	2,700	0	Gen	7,092	2,975
Services and Supplies	4,200	3,200	CETA	2,700	0
Capital Outlay	500	0	Fees	3,200	6,400
Direct Overhead	575	575			
Indirect Overhead	3,217	3,800			
Facility	1,800	1,800			
Sub Totals	12,992	9,375		12,992	9,375
B. <u>Youth Sports</u>					
Salaries and Benefits	13,300	10,600	Fees	1,800	3,000
Services and Supplies	3,800	3,800	Gen.	17,392	14,875
Capital Outlay	1,000	1,000	CETA	2,700	0
Direct Overhead	575	575			
Indirect Overhead	3,217	1,900			
Facility	0	0			
Sub Totals	21,892	17,875		21,892	17,875
C. <u>Organization Sponsored Sports</u>					
Salaries and Benefits	4,750	3,250	CETA	1,500	0
Services and Supplies	300	0	Gen.	12,842	5,225
Capital Outlay	1,000	0	Fees	0	5,000
Direct Overhead	575	575			
Indirect Overhead	3,217	1,900			
Facility Costs	4,500	4,500			
Sub Totals	14,342	10,225		14,342	10,225





EXPENDITURES			REVENUE		
	<u>Proposed</u>	<u>Prop. 13 Revised</u>		<u>Proposed</u>	<u>Prop. 13 Revised</u>
D. <u>Tournaments and Sporting Events</u>					
Salaries and Benefits	2,400	1,650	CETA	750	0
Services and Supplies	300	300	Gen.	4,512	2,985
Capital Outlay	400	400	Fees	0	1,000
Direct Overhead	575	575			
Indirect Overhead	1,287	760			
Facility Costs	<u>300</u>	<u>300</u>			
Sub Totals	<u>5,262</u>	<u>3,985</u>		<u>5,262</u>	<u>3,985</u>
PROGRAM TOTALS	54,488	41,460		54,488	41,460

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